

# How to apply for an account with Reliance Petroleum.

Please complete all relevant sections of this application form, to avoid any delay in us processing your application.

If you are an individual applying for an account, please complete sections 1, 2, 6, 7 and 8.

When completed, you can either fax or mail this application to us.



## Fax 1300 665 211

Please ensure you fax us both sides of each sheet – a total of five pages.



## Mail

Please place in an envelope and address as follows – no stamp is required:

### Reliance Petroleum

Attn New Accounts  
Reply Paid  
PO Box 6138  
HAWTHORN WEST VIC 3122



## Online

Alternatively, you can complete an online application on our website – go to [www.reliancepetroleum.com.au/application](http://www.reliancepetroleum.com.au/application) and follow the instructions.

At Reliance Petroleum we are committed to providing you with great local service – our extensive network of depots, service stations and direct-to-you delivery means we can meet all your business needs.

We are proud to be Australia's largest BP fuel and lubricants distributor. We provide a winning combination by also distributing the full range of quality Castrol lubricants.

- Each year we distribute billions of litres of petroleum products to our customers.
- We operate from Seaboard terminals, regional bulk fuel/lubricant depots and service stations to provide a convenient delivery service to you.

The Reliance Card is a convenient charge card, giving you flexibility and control over the products and services which can be purchased at over 1600 BP sites throughout Australia. Management reports allow you to monitor and track all purchases, making administration quick and easy.



# Apply now

for an account with  
Reliance Petroleum.

It's the smart way to make purchasing all your fuel and lubricants easy and convenient ... **on-road, off-road and back in the office!**



We look forward to being of service to you – so, if you have any questions about this account application or a new account sales enquiry, please just give us a call on **1300 828 944**.

[www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au)

Centrel Pty Ltd trading as Reliance Petroleum ABN 50 091 614 667



# Account Application Form

Name of Salesperson (if known)

Please make sure you complete in black ink if you are faxing this to us.

## Section 1 – Account type

Are you a: (Please tick only one box)

Company  Individual  Trustee  Sole Trader  Partnership

What account product options do you require? (Please tick only one box)

Bulk fuel only  Reliance Card only  Bulk fuel and Reliance Card  Fuel Reseller  On-Site minitank  Lubricants

Minimum Monthly Purchases: \$300  
Minimum Trading Terms: 21 days  
from the end of the month

## Section 2 – Company or individual details

Individual or Trading Name

Company Name

ABN

ACN

### Customer, Sole Trader, Partnership, Trustee or Individual contact details

#### Contact Person #1

Full Name

DOB / /

Address

State Postcode

Driver's Licence No.

#### Contact Person #2

Full Name

DOB / /

Address

State Postcode

Driver's Licence No.

Name of Trust – if Applicant is acting as a Trustee for a Trust

Contact name for account authorisation

I am interested in online access

Phone No.

Fax No.

email

Contact name for accounts payable

Phone No.

Fax No.

email

Contact name for order/despatch

Phone No.

Fax No.

email

Street Address (P.O. Box is unacceptable)

State

Postcode

Postal Address

State

Postcode

Delivery Address – for bulk deliveries only

State

Postcode

Has the company (or individuals, including any Company Directors) been bankrupt or associated with an insolvent company, or made agreements with creditors?  NO  YES *If yes, please provide details below.*

Date / / Details (Please provide details separately)

Office use only Reliance Acc No.

Acc Name

SPC

App No.

### Section 3 – Company and industry type

What type of business do you operate? (Please tick only one box)

<b>PRIMARY PRODUCER</b>	<input type="checkbox"/> Broadacre	<input type="checkbox"/> Cane	<input type="checkbox"/> Pastoralist	<input type="checkbox"/> Dairy	<input type="checkbox"/> Other	
<b>RESOURCES</b>	<input type="checkbox"/> Earthmoving	<input type="checkbox"/> Mining	<input type="checkbox"/> Construction	<input type="checkbox"/> Drilling	<input type="checkbox"/> Quarry	<input type="checkbox"/> Other
<b>TRANSPORT</b>	<input type="checkbox"/> Local	<input type="checkbox"/> National				
<b>DSS/RESELLER</b>	<input type="checkbox"/> Branded	<input type="checkbox"/> Unbranded	<input type="checkbox"/> Go Green signed			
<b>MARINE</b>	<input type="checkbox"/> Fishing	<input type="checkbox"/> Service				
<b>COMMERCIAL</b>	<input type="checkbox"/> Card only	<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Government	<input type="checkbox"/> Other		
<b>WHOLESALE</b>	<input type="checkbox"/> Branded	<input type="checkbox"/> Unbranded				
<b>OTHER</b>	<input type="checkbox"/> Workshop	<input type="checkbox"/> Non-fuel Reseller	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Staff		

### Section 4 – Details of purchase requirements

<b>Do you require a Purchase Order?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Are your purchases primarily</b> <input type="checkbox"/> On-road <input type="checkbox"/> Off-road
<b>What will be your principal location of purchases?</b>	
<b>Estimated monthly purchase</b> <input type="checkbox"/> \$300 - \$2,000 <input type="checkbox"/> \$2,000 - \$10,000 <input type="checkbox"/> \$10,000 - \$20,000 If over \$20,000, please specify \$	

**For Delivery customers only:**

<b>Estimated delivery drop size per month</b> <input type="checkbox"/> Less than 800L <input type="checkbox"/> 800L - 2,000L <input type="checkbox"/> 2,000L - 5,000L <input type="checkbox"/> 5,000 - 10,000L <input type="checkbox"/> Over 10,000L
<b>What is the size of your bulk tank?</b> <input type="checkbox"/> 4,000L <input type="checkbox"/> 12,000L <input type="checkbox"/> Over 12,000L
<b>What types of products do you need?</b> <input type="checkbox"/> Diesel <input type="checkbox"/> Unleaded <input type="checkbox"/> Premium Ultimate <input type="checkbox"/> New Unleaded <input type="checkbox"/> Gas <input type="checkbox"/> Lubricants

### Section 5 – Trade references for companies or employment references for individuals

We require three trade references for businesses or two employment references for individuals.

Please supply fax contact details to avoid unnecessary delay. Trade references should be major suppliers, including one fuel supplier (please exclude all finance companies, banks, phone and power companies).

#### Reference #1

Contact Name	
Company Name	
Business Type	Supplier Account No.
Phone No.	Fax No.

#### Reference #2

Contact Name	
Company Name	
Business Type	Supplier Account No.
Phone No.	Fax No.

#### Reference #3

Contact Name	
Company Name	
Business Type	Supplier Account No.
Phone No.	Fax No.

<b>Office use only</b>	Reliance Acc No.	Acc Name
	SPC	App No.

## Section 6 – Direct debit

### Option 1

#### Request for Direct Debiting Bank Accounts

Name of Financial Institution where Account is held
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Address of Financial Institution where Account is held	Postcode
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Insert your Name in full

I/We (Surname or Company Business Name)
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(Given Name or ACN/ABN)
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request you, until further notice in writing, to debit my/our account described in the schedule below, any amounts which Reliance Petroleum ("The User") may debit or charge me/us through the Direct Debit System. I/We understand and acknowledge that

1. The Financial Institution may in its absolute discretion determine the order of priority of payment by it of any moneys pursuant to this Request or any authority or mandate.
2. The Financial Institution may in its absolute discretion at any time by notice in writing to me/us, terminate this request as to further debits.
3. The User may by prior arrangement and advice to me/us, vary the amount and/or frequency of direct debits.
4. This Direct Debit arrangement is governed by the terms of the Customer Service Agreement, which can be viewed at [www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au) or by calling 1300 130 899 to request a terms and conditions booklet.

Customer Signature(s) (If joint account all signatures may be required):

Signature	Signature	Date / /
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#### Account which is to be debited

Name of Account which is to be debited
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BSB Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Note: Direct Debiting is not available on the full range of accounts, if in doubt please refer to your Financial Institution

### Option 2

#### Request for Direct Debiting Credit Cards

Card Type <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	Cardholder Name
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Credit Card Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry Date /
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Credit Card Validation Code / Security Code (The last three digits on the back of card)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Cardholder Signature
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## Early Payment Discount

Early Payment Discount is available to all customers paying by 7 day Direct Debit from the statement date. Excludes all commercial contract customers. Please refer to our website for the current discount rate or contact us on 1300 130 899.

Please tick this box if you wish to take advantage of our early payment discount.

## Online Account Management

RelianceNow is the fastest and easiest way to manage your fuel and lubricants and is easily accessed through our website. It gives 24/7 access to your fuel and lubricant account and provides a one-stop shop for orders, delivery progress, invoice viewing and account reporting.

Yes, I would like to be given access to RelianceNow

## Checklist

**Before you send us this application, please check you have completed all applicable sections. This will avoid any delay in us processing your application. Please check you have:**

- Provided all your business or individual details
- Completed the Direct Debit form
- Signed your acceptance where indicated
- Supplied required financial details and references
- Indicated the card options you require on the Reliance Card form
- Read, understood and signed SECTION 9

If you need assistance completing any section of this application, please call us on **1300 130 899**.

Office use only	Reliance Acc No.	Acc Name
	SPC	App No.

## Section 7 – Reliance Card order form

# Reliance Card

The Reliance Card is the smart way to simplify all your on-road fuel purchasing and make administration easy back at the office.

### Just look at the benefits and you'll understand why having the card makes good sense.

- Access to over 1600 sites nationally.
- No joining fees, no ongoing membership fees and no card fees, if you use the card within the Reliance Petroleum network.
- Effective card control, allowing you to restrict the use of the card to designated drivers, vehicles or products.
- Online account management through RelianceNow.
- Security and peace of mind – you can personalise cards with driver names, vehicle registrations, descriptions and PIN protection.
- A range of card purchase options.
- Simple, clear, all-in-one monthly statement. Allows you to track and monitor all fuel purchases, total fuel consumption and GST – an invaluable tool for calculating job costings.



Please read through these options so you can complete the details below. Minimum monthly purchase is \$300.

If you have any queries, please call us on 1300 130 899. Please allow at least 10 days minimum for receipt of your cards.

**Card Details** – Cards can be vehicle or person specific.

**Vehicle Specific Card** – The registration number and vehicle description must be supplied and will be embossed on the card. The card can only be used for that specific vehicle, ie: Vehicle registration 123 ABC, Vehicle description White Falcon Sedan.

**Person Specific Card** – The driver name must be supplied and will appear on the card. Only the named person is authorised to use that card – ie: Bruce Smith.

**Purchase Options** – Please tick the appropriate product and service combinations for each card as indicated within the card order form below.

**Security Options** – To enhance the security of card purchase you can specify either or both of these options:

- **Odometer** – An odometer reading must be provided at the time of purchase.
- **Signature** – The driver's signature is required at the time or purchase.

**PIN** – All cards will be issued with a PIN.

1. Card Details	2. Vehicle Details	3. Purchase Options (Please tick one box)				4. Security Options	
Rego	Vehicle Description or Driver Name (Rego not required)	All Fuels, Lubes, Car Wash, Shop, Diner	All Fuels and Lubes	Unleaded, New Unleaded and Lubes	Diesel and Lubes	Odometer for separate vehicles only	Signature for driver – one signature per card
123 ABC	White Falcon Sedan	<b>EXAMPLE ONLY</b>				✓	✓

I/We acknowledge and agree that I/we am/are bound by the terms and conditions of the Reliance Card, available on our website [www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au) or by phoning 1300 130 899.

### Customer to complete.

Ordered by	
Signature	Date / /

<b>Office use only</b>	Reliance Acc No.	Acc Name
	SPC	App No.

## Section 8 – Terms and Conditions

By ticking the box below I acknowledge that I have read and agree with the Reliance Petroleum Terms and Conditions, which can be viewed at [www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au) or by calling **1300 130 899** and requesting a terms and conditions booklet.

Please note: it is mandatory to fill out this section to ensure your application is successful.

## Section 9 – Sign off (incl Privacy Act and Guarantee & Indemnity)

### Acknowledgements and Authority – Privacy Act 1988 (as amended)

The Customer: • applies to Reliance Petroleum for a Credit Facility; • acknowledges Reliance Petroleum may accept or reject such application in its absolute discretion; • declares that the information provided above is true and correct and has been provided to induce Reliance Petroleum to grant the application; • agrees that this Agreement (as varied, if any, from time to time) forms part of every transaction between Reliance Petroleum and the Customer; • agrees that Reliance Petroleum may vary this Agreement by written notice sent by prepaid post to the last known address of the Customer; • and each of the officers of the Customer and any Guarantor/s gives consent to Reliance Petroleum to: (a) disclosing and obtaining personal information to and/or from another credit provider or credit reporting agency including information relating to the commercial creditworthiness and personal creditworthiness of them; (b) using any information obtained for the purposes of assessing this credit application, collecting payments due under this Agreement and notifying other credit providers of the commercial creditworthiness of them; (c) at any time you may gain access, upon request, to the information we hold about you; (d) Reliance Petroleum may disclose information about you, where it has a duty to the public to disclose that information, and where it is required by law; (e) if the customer and any guarantors do not provide Reliance Petroleum with all of the information required on the Form, then Reliance Petroleum may not be able to process this application or assess the customer's and any guarantor's ongoing capacity to repay credit provided.

### If a company, please complete and sign below

Signed on behalf of the Company, under Company Seal, or without Company Seal, in accordance with Section 127 (a) of the Corporations Act. I/We have read, and agree with, the terms and conditions of Reliance Petroleum found at [www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au) or by calling 1300 130 899 and requesting a terms and conditions booklet.

Company Name		Company Seal
Director Signature	Date / /	
Director/Secretary Signature	Date / /	
Position Held		

### If a sole trader, partnership, trustee or individual, please complete and sign below

I/We have read, and agree with, the terms and conditions of Reliance Petroleum found at [www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au) or by calling 1300 130 899 and requesting a terms and conditions booklet.

Name	
Signature	Date / /
Name	
Signature	Date / /

### Guarantors/Directors, please complete and sign below

**WARNING:** This is an important document. You should consider obtaining independent legal and financial advice regarding it. Understand that, by signing this Guarantee, you may become personally responsible instead of, or as well as, the Customer to pay the amount which the Customer owes and the reasonable expenses of the credit provider in enforcing this Guarantee. 1. In consideration of Reliance Petroleum agreeing to trade with the Customer, I/We, the person(s) referred to as Guarantors below (jointly and severally) hereby personally guarantee to Reliance Petroleum: • the due and punctual payment by the Customer of all monies due and payable to Reliance Petroleum; • the due performance and observance of this Agreement, and indemnify Reliance Petroleum against any loss. 2. This Guarantee and Indemnity is a continuing guarantee and indemnity and shall not be affected by any claim which the Customer or the Guarantors may have against Reliance Petroleum on any account whatsoever and the Guarantors shall not be entitled to any deductions, set-off or counter-claim. 3. This Guarantee and Indemnity shall not be voided or otherwise come to an end by virtue of any variation. 4. This Guarantee and Indemnity will be a principal obligation of the Guarantor(s). 5. The Guarantor(s) will pay to Reliance Petroleum all costs, charges and expenses incurred by Reliance Petroleum on an indemnity basis, in relation to any action taken by Reliance Petroleum in respect of this Guarantee and Indemnity. 6. In order to better secure to Reliance Petroleum all monies payable or to become payable pursuant to this Guarantee every person named herein as Guarantor: (a) hereby as beneficial owner charges in favour of Reliance Petroleum by way of a fixed charge any right, title, estate or interest which the Guarantor (and if more than one jointly and severally) has or may hereafter acquire in any freehold or leasehold property, with the payment of all such monies payable or to become payable by the Customer. (b) shall grant to Reliance Petroleum a legal mortgage of any land now or hereafter held by the Guarantors. (c) shall grant a non-lapsing caveat over any freehold or leasehold property. (d) hereby irrevocably appoints all and any of Reliance Petroleum's Company Secretary and Credit Manager as the Guarantor's Attorney for the purposes of doing all such acts and things and executing all such documents necessary to enable Reliance Petroleum to register either a nonlapsing caveat or mortgage over any such freehold or leasehold property. (e) agrees that "expenses" means expenses of preparation, execution, stamping, registration, lodgement and enforcement, discharge or withdrawal of any caveat or mortgage and all legal costs on an indemnity basis to which Reliance Petroleum is put as a result of taking steps to protect, recover and/or enforce in any way the charge(s) created.

I/We have read, and agree with, the terms and conditions of Reliance Petroleum found at [www.reliancepetroleum.com.au](http://www.reliancepetroleum.com.au) or by calling 1300 130 899 and requesting a terms and conditions booklet.

Full Name	DOB / /
Address	State Postcode
Signature	Drivers Lic. No.
Witness	Date / /
Full Name	DOB / /
Address	State Postcode
Signature	Drivers Lic. No.
Witness	Date / /

Please tick this box if you do not wish to receive promotional material

Office use only	Reliance Acc No.	Acc Name
	SPC	App No.